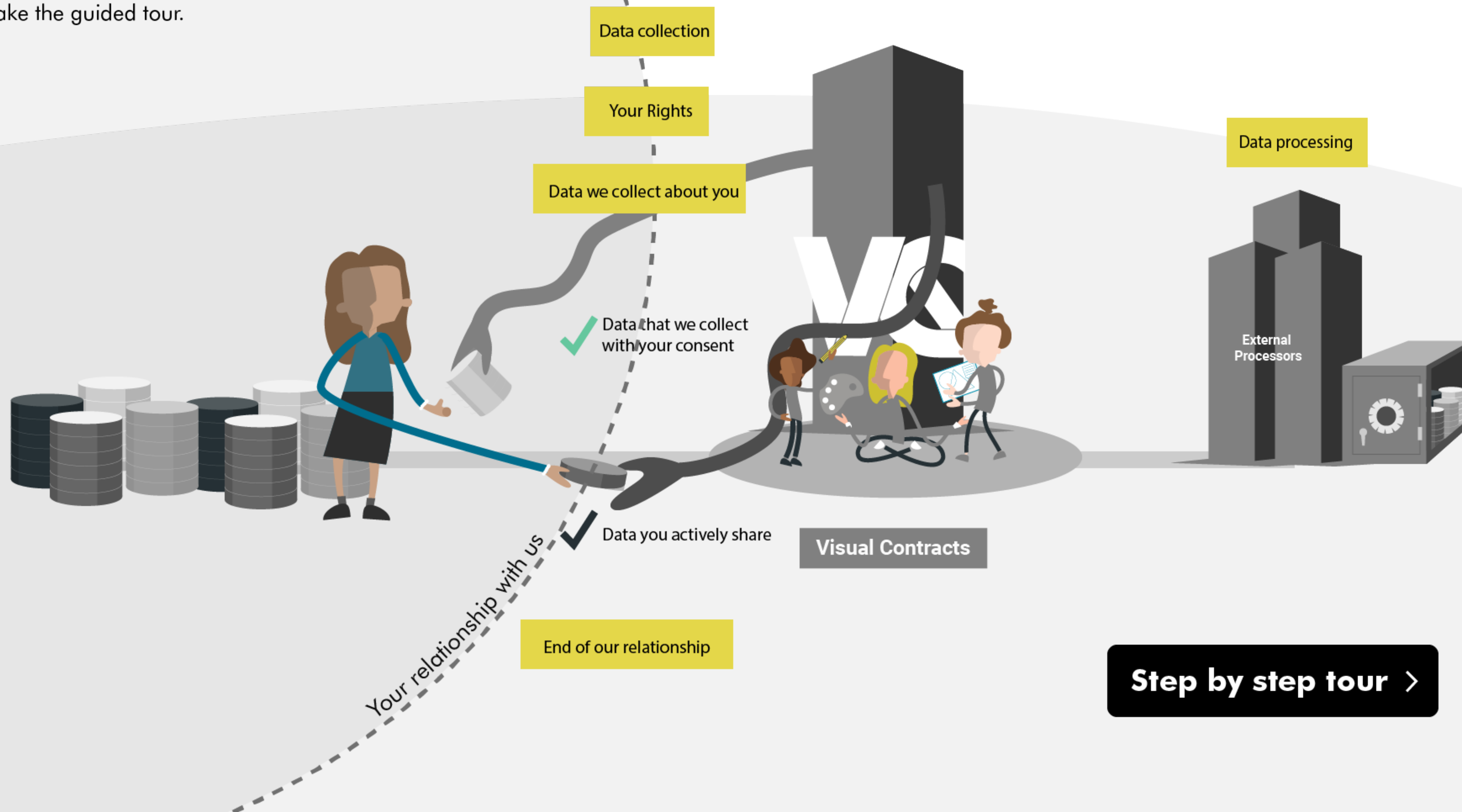


[Start](#)[Your rights](#)[Data collection](#)[Your Data](#)[Data processing](#)[End of the relationship](#)[Contact](#)[Index](#)

Privacy Statement

Welcome to our privacy statement. At Visual Contracts we care about your privacy. That's why we have made our best effort to communicate our privacy policy in a transparent and understandable way. You can freely explore our privacy statement or take the guided tour.

[Step by step tour >](#)

Index

Your rights

- The right to be informed
- The right to object
- The right to access
- The right of rectification
- The right to restrict processing
- Rights relatd to auotmated decision making in-cluding profiling
- The right of data portability
- The right to deletion

Data collection

- Purpose
- When do we collect your data?
- How do we collect your data?

Your data

- What data do we collect?
- Until whe do we store it?
- Legal Ground to collect it

Data Processing

- What do we do with your data?
- Who has access to your data?
- How do we protect your data?
- Where is your data?

End of our relationship

- Delete my data
- Transfer my data

Visual Contracts

- Contact

[Start](#)[Your rights](#)[Data collection](#)[Your Data](#)[Data processing](#)[End of the relationship](#)[Contact](#)[Index](#)

Your rights

Click on the yellow buttons to learn more about your rights regarding the data we collect from you.

[The right to be informed](#)

You can always easily withdraw your consent.

[The right to object](#)[The right to access](#)[The right of rectification](#)[The right to restrict processing](#)[Rights related to automated decision making including profiling](#)[The right of data portability](#)[The right to deletion](#)

Your relationship with us



Visual Contracts

[Data collection](#)

Make a request

You can send a request based on the above rights to privacy@visualcontracts.eu. To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

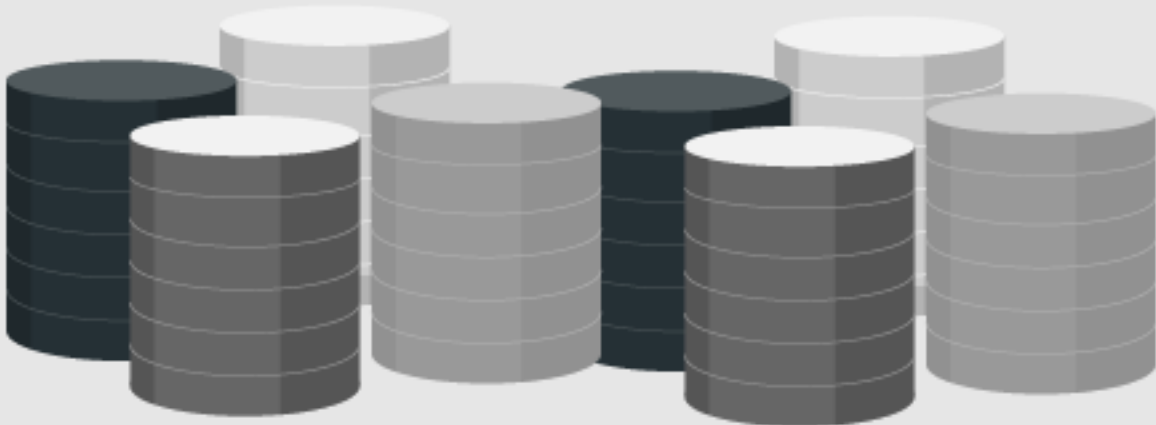
We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

Your rights

Click on the yellow buttons to learn more about your rights regarding the data we collect from you.

You can object to the processing of your personal data



The right to be informed

The right to object

The right to access

The right of rectification

The right to restrict processing

Rights related to automated decision making including profiling

The right of data portability

The right to deletion



Visual Contracts

Your relationship with us

Data collection >

Make a request

You can send a request based on the above rights to privacy@visualcontracts.eu
To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

Your rights

Click on the yellow buttons to learn more about your rights regarding the data we collect from you.

You have the right to view the personal data that we process about you

The right to be informed

The right to object

The right to access

The right of rectification

The right to restrict processing

Rights related to automated decision making including profiling

The right of data portability

The right to deletion



Visual Contracts

Data collection >

Make a request

You can send a request based on the above rights to privacy@visualcontracts.eu
To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

[Start](#)[Your rights](#)[Data collection](#)[Your Data](#)[Data processing](#)[End of the relationship](#)[Contact](#)[Index](#)

Your rights

Click on the yellow buttons to learn more about your rights regarding the data we collect from you.

You have the right to correct or supplement the personal data we process about you if it is incorrect or incomplete.

[The right to be informed](#)[The right to object](#)[The right to access](#)[The right of rectification](#)[The right to restrict processing](#)[Rights related to automated decision making including profiling](#)[The right of data portability](#)[The right to deletion](#)

Visual Contracts

[Data collection >](#)

Make a request

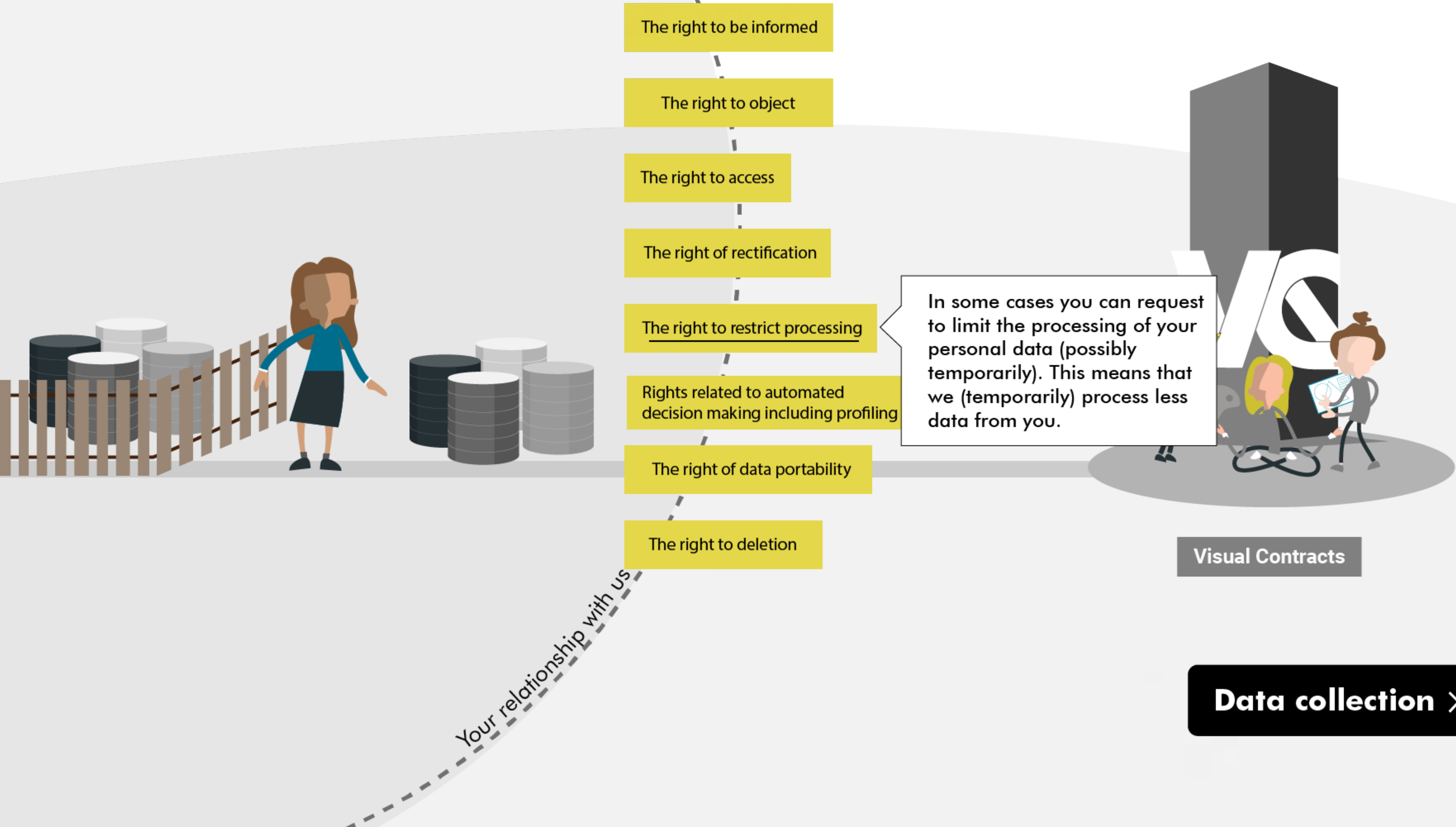
You can send a request based on the above rights to privacy@visualcontracts.eu. To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

Your rights

Click on the yellow buttons to learn more about your rights regarding the data we collect from you.



Make a request

You can send a request based on the above rights to privacy@visualcontracts.eu. To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

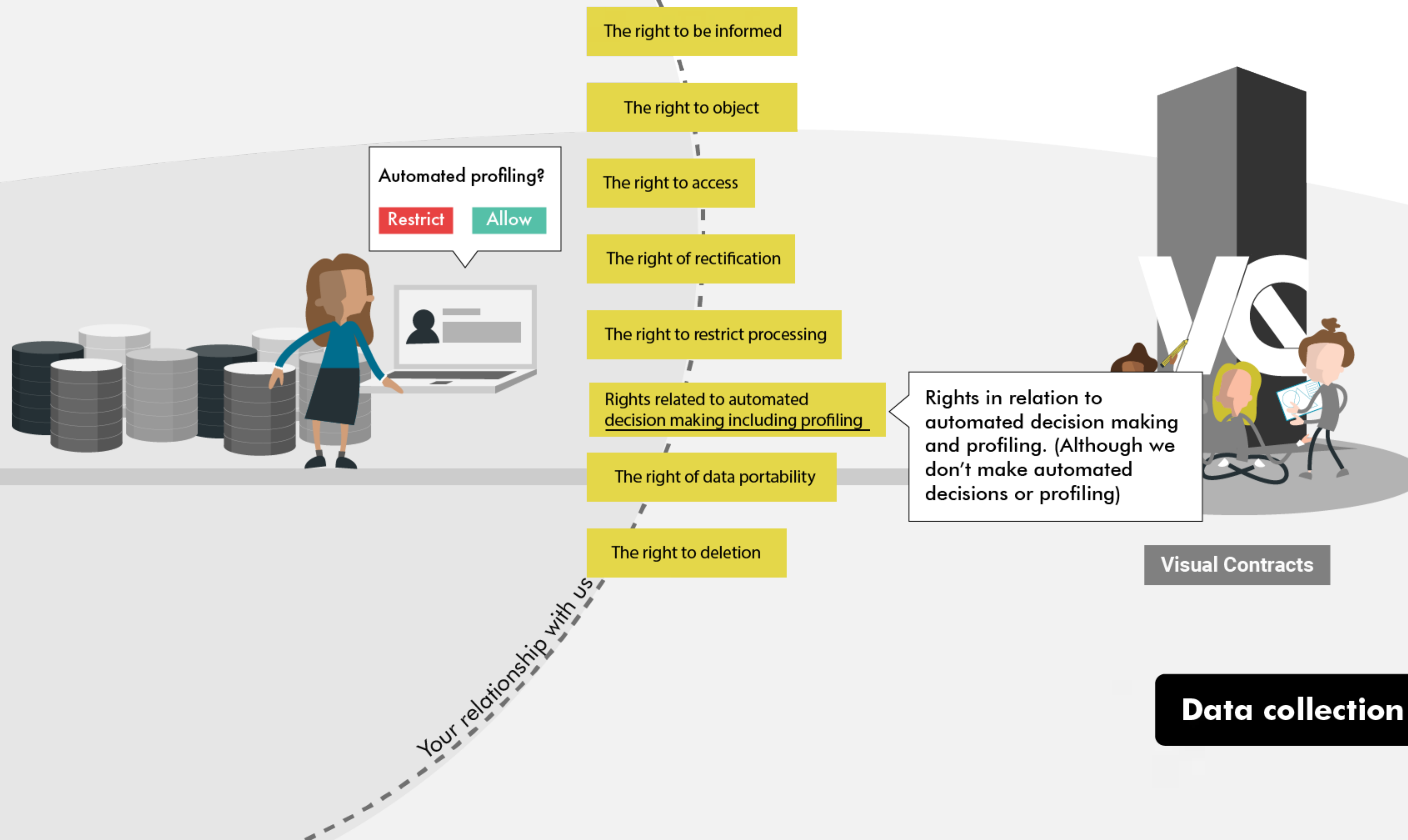
We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

Data collection >

Your rights

Click on the yellow buttons to learn more about your rights regarding the data we collect from you.



Make a request

You can send a request based on the above rights to privacy@visualcontracts.eu. To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

Data collection >

Your rights

Click on the yellow buttons to learn more about your rights regarding the data we collect from you.

The right to be informed

The right to object

The right to access

The right of rectification

The right to restrict processing

Rights related to automated decision making including profiling

The right of data portability

The right to deletion

If technically possible, you have the right to have the personal data we process about you transferred to a third party.

Your relationship with us

Visual Contracts

Data collection >

Make a request

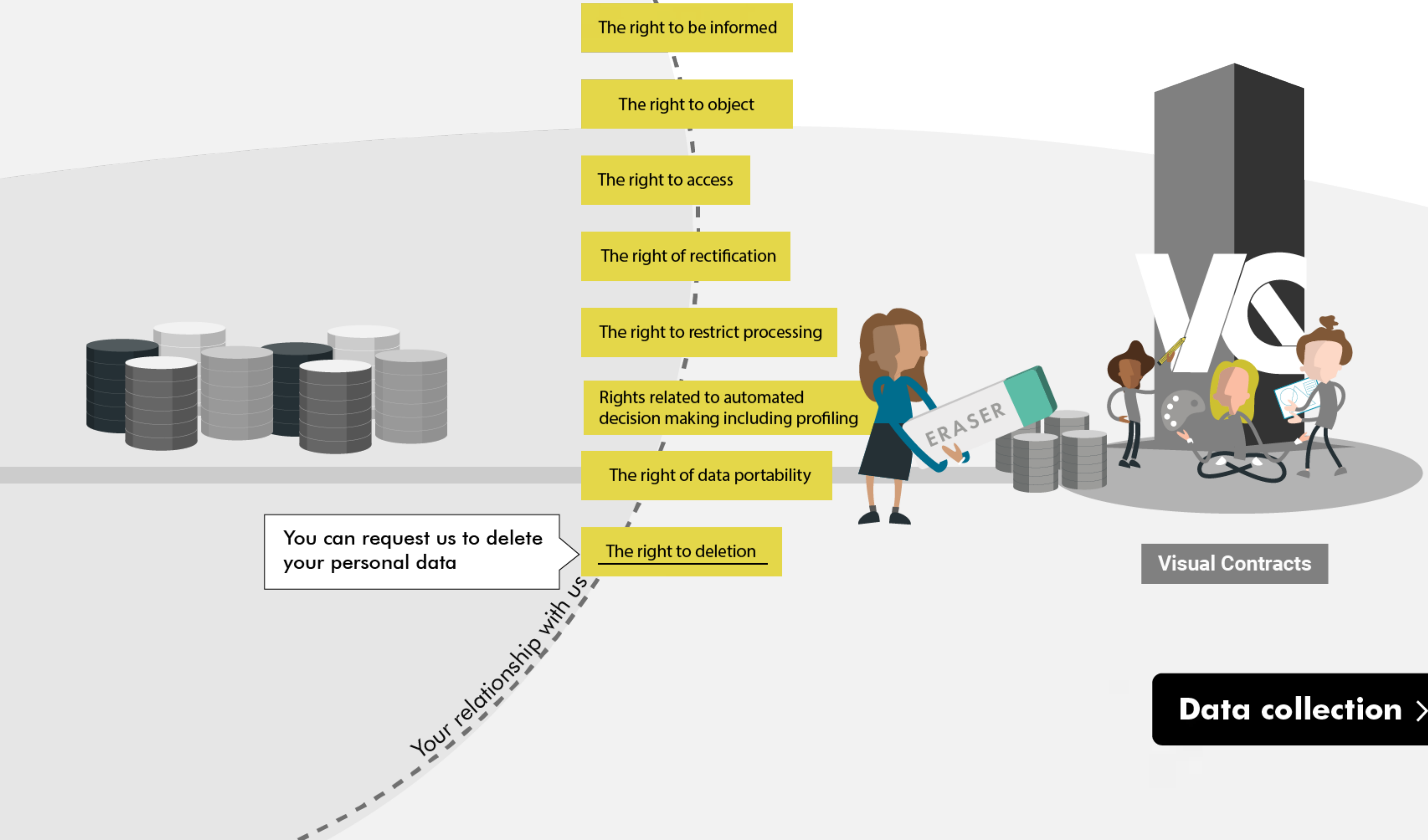
You can send a request based on the above rights to privacy@visualcontracts.eu. To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

Your rights

Click on the yellow buttons to learn more about your rights regarding the data we collect from you.



Make a request

You can send a request based on the above rights to privacy@visualcontracts.eu. To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

Data collection

Click on the yellow buttons to learn more about the data collection process.

- Purpose
- When we collect your data
- How we collect your data
- What data we collect

Purpose

We minimize the amount of data we collect from you. When we do however collect your data we need a legitimate purpose. These are the reasons why we collect data:

 Offer a service	 To improve our company
 Core business operations	 Marketing & communication

Why do we collect your data?

OFFER A SERVICE

We process your personal data for entering into and executing agreements for services regarding Legal Design Thinking and maintaining the resulting relationships, including associated marketing activities.

MARKETING & COMMUNICATION

We would like to send you advertisements about offers and new products or services. We do this:
- by email (Newsletters), via social media
We do this only with your consent and you can object to this advertisement at any time.

CORE BUSINESS OPERATIONS

In order to be able to function we process personal. This data follows the following purposes:
- HR and Recruitment
- Administration
- Sales
- CRM
- Planning

IMPROVE OUR COMPANY

We are always trying to improve that why we can ask you to complete a survey. Completing this survey is not mandatory and aims to improve (the quality of) our services, to do product development, and to conduct market research. If we invite you to complete a survey, we will inform you of the specific purpose of the survey.

Your relationship with us

Visual Contracts

Your data >

Data collection

Click on the yellow buttons to learn more about the data collection process.

- Purpose
- When we collect your data
- How we collect your data
- What data we collect

When we collect your data
When you interact with us we collect your data through one of our interaction channels:

Your relationship with us



Visual Contracts

Your data >

When do we collect your data?

When you interact with us through one of the following interaction channels we are collecting data. We keep the amount of data we collect to a minimum.

COLLECTION METHODS		
 WEBSITE	When you visit our website we are collecting data from you	 Forms Cookies Marketing Analytics Online Tracking
 DIRECT COMMUNICATION	When we call or exchange emails we are collecting data from you	 Email or phone Forms
 MARKETING	When you subscribe to our newsletters or marketing promotions	 Newsletter Forms Marketing Analytics Cookies
 SOCIAL MEDIA	When you interact with us in social media we are collecting data	 Social Media Analytics
 CONTRACT	If we sign a contract or an agreement we are collecting data from you.	 Forms Agreements
 OUR SERVICES	When you make use of our services we are collecting data from you.	 Forms Workshops Agreements

Data collection

Click on the yellow buttons to learn more about the data collection process.

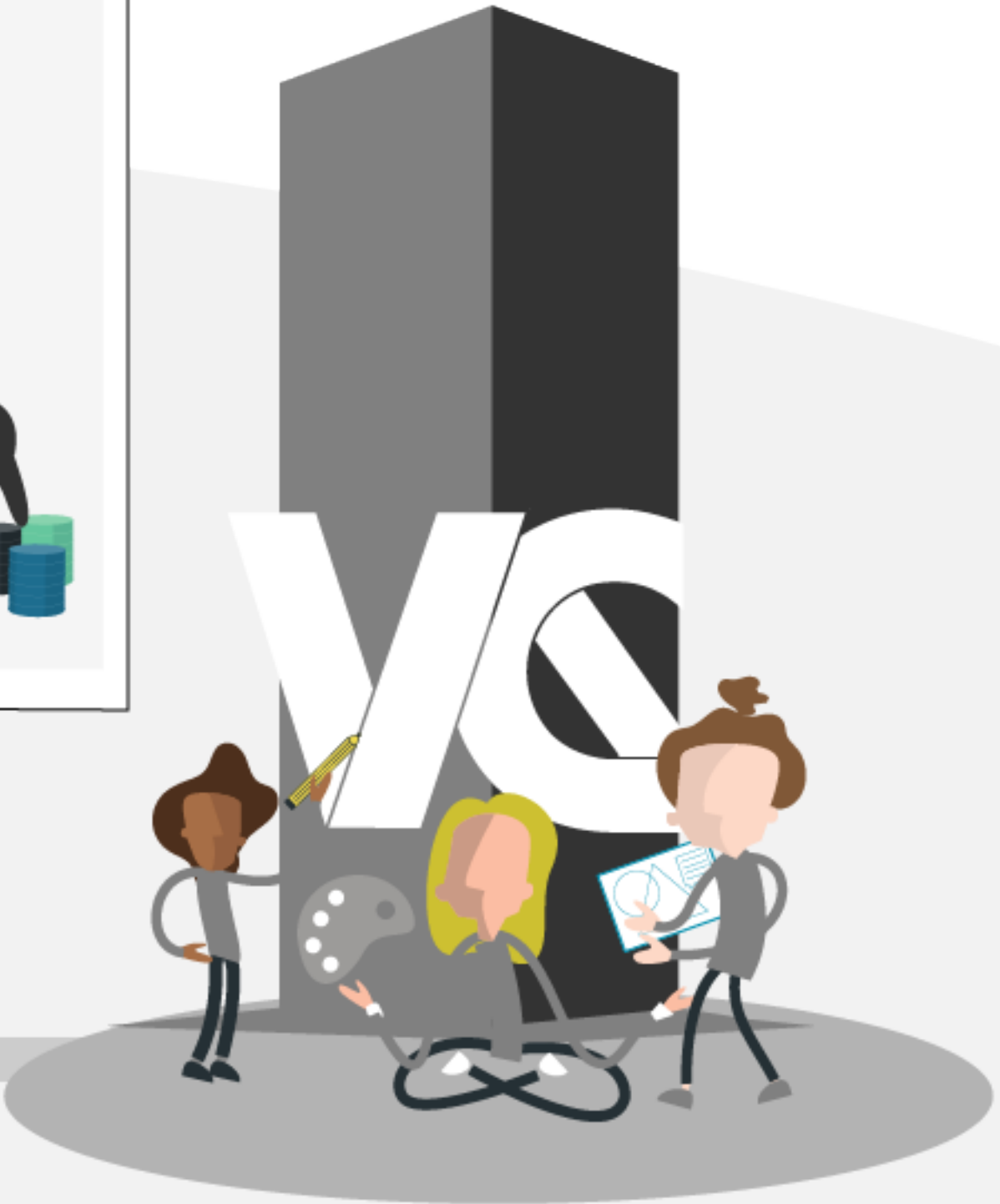
- Purpose
- When we collect your data
- How we collect your data
- What data we collect

Active and passive data collection
We classify data collection in active sharing (you give us your data and your consent to us to use it) and passive, when we collect the data from you with your consent.

Active


both with your consent!

Passive

Visual Contracts

Your data >

How do we collect your data?

We classify data collection in active, you give us your data and passive, we collect the data from you with your consent

- ACTIVE**

 - Form**
You fill in a registration form for accessing our services (usually from our website)
 - Phone or Email**
You send us your data (email or phone)
 - Agreement Information**
You provide the necessary data to sign a contract with us
 - Newsletter Sign-up**
You sign up for our Newsletter or updates

- PASSIVE**

 - Cookies**
When you visit our website we place cookies
[Find out more about our Cookie Policy](#)
 - Online Tracking**
When you visit our website, we use Matomo to track your behaviour in the website (where do you click, how much time you spend on each page, etc)
 - Marketing Analytics**
When you interact with our marketing content (like newsletters) we are collecting data from you using platforms like Matomo
 - Social Media Analytics**
When you interact with us in social media we collect data
 - Workshop data collection**
We take pictures and collect information on a workshop/meet-up or event (with your consent)

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

Cookie we collect

Necessary cookies (10)

Name	Provider	Purpose	Expiry	Type
Name	Provider	Purpose	Expiry	Type

Limited analytical cookies (10)

Name	Provider	Purpose	Expiry	Type
Name	Provider	Purpose	Expiry	Type

Cookie Policy

Depending on your choice, our website places 2 types of cookies:

a. Necessary cookies
Without these cookies, the website does not know what to do. For example, logging in is not possible or completed form data cannot be remembered.

b. Limited analytical cookies
Through limited analytical cookies, the website collects anonymous data that we use to optimize the website. This way we measure which items you read. This helps us determine which topics we can publish more about or further improve the website.

We also use tools (such as Matomo) for analytical purposes, such as the number of website visitors and the duration of a visit. This data is encrypted and processed anonymously.



Visual Contra

Your data >

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Data processing >

Community Membership

Type of data
First and / or last name, Email address, Expertise / professional background, gender, photo, IP Address, social media profile

Duration of storage
up to 6 months after cancellation of account

Legal Ground
Agreement or consent

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Sign up for meetup or event

Type of data

First and / or surname, E-mail address, Expertise/ professional background

Duration of storage

up to 3 months after the event

Legal Ground

Consent

Data processing >

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application

Subscribing for a training or a product

Type of data

First and / or surname, Address details, E-mail address, Invoice address, Chamber of Commerce number, VAT number, IP address, Expertise/professional background

Duration of storage

until order / agreement has been completed + legal term of 7 years

Legal Ground

Agreement and consent



Visual Contra

Data processing >

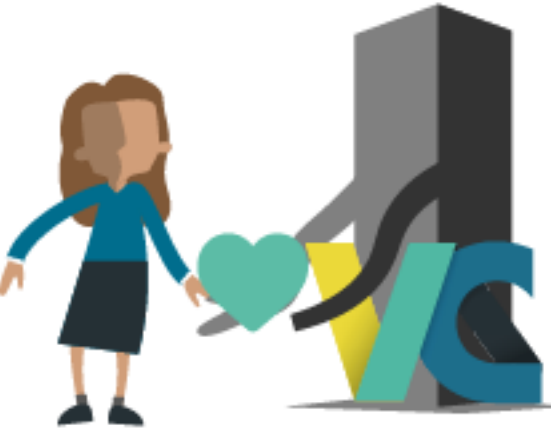
Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Donwload Materials

Type of data

Country, Expertise/professional background

Duration of storage

Every 25 months we'll delete all data collected related to download materials.

Legal Ground

It doesn't concern personal data.

Data processing >

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Contact Form

Type of data

First and / or last name, E-mail address, phonenumber, IP address, Expertise/professional background, Country, Company

Duration of storage

up to 6 months after the end of services or to the satisfaction of the person concerned

Legal Ground

Consent

Data processing >

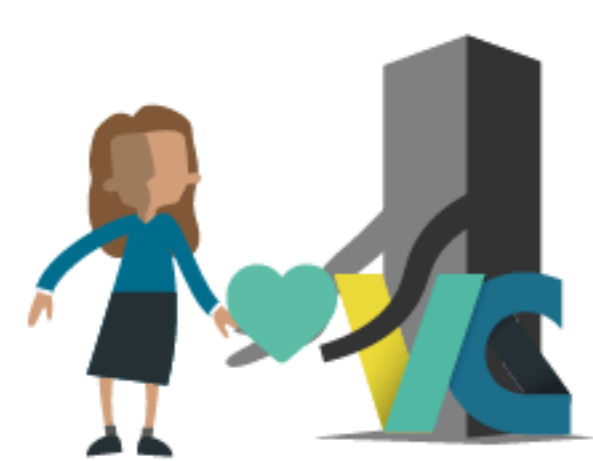
Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Book a call

Type of data

First and / or last name, E-mail address, IP address, Expertise/professional background, Country, Company

Duration of storage

up to 6 months after the end of services or to the satisfaction of the person concerned

Legal Ground

Consent

Data processing >

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Sending our Newsletter

Type of data

First and / or surname, E-mail address

Duration of storage

up to 3 months after deregistration from the mailing list

Legal Ground

Consent

Data processing >

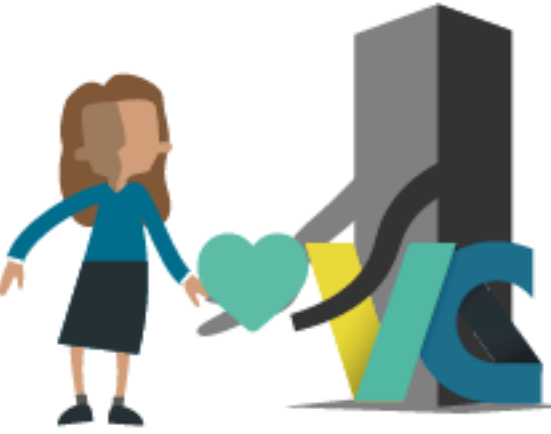
Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Research and surveys

Type of data

First and / or surname, E-mail address, Address details, telephone number, gender, photos

Duration of storage

up to 3 months after the results of the survey have been processed

Legal Ground

Consent

Data processing >

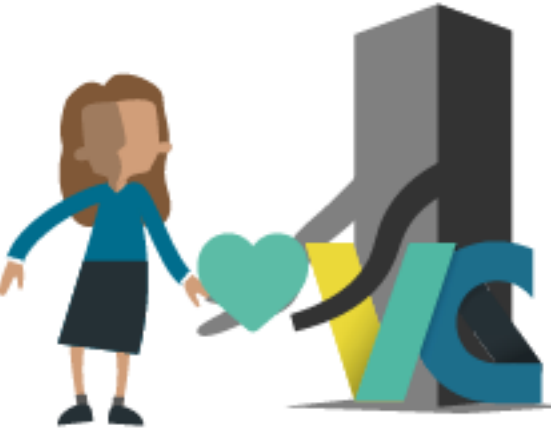
Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Data processing >

Webanalytics

Type of data

Anonimized IP. Check out Matomo for more information.

Duration of storage

Every 25 months we'll delete all data collected related to webanalytics.

Legal Ground

Consent

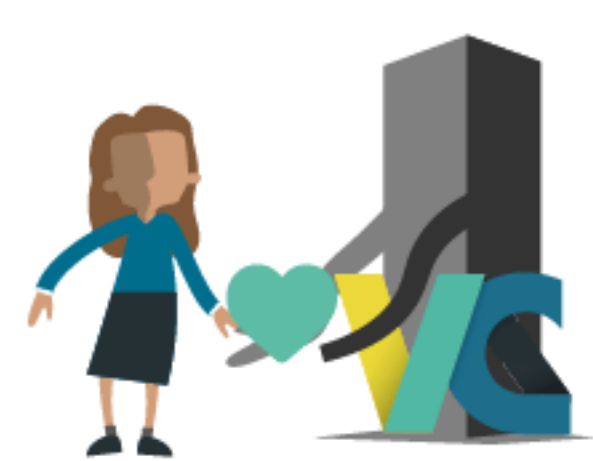
Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application

Social Media Analytics

Type of data

Social media profiles and analytics. Personal data that you share via your social media profiles are accessible to us. When you interact with us via our social media channels we get analytics that are provided via these channels. We don't control how these social media channels handle GDPR and therefore we minimize the use of social media platforms. We recommend you to be conscious about what data you share on social media platforms and are aware about their privacy policies.

Duration of storage

Dependent on the privacy policy of the social media platform

Legal Ground

Consent that you give to the social media platform



Visual Contra

Data processing >

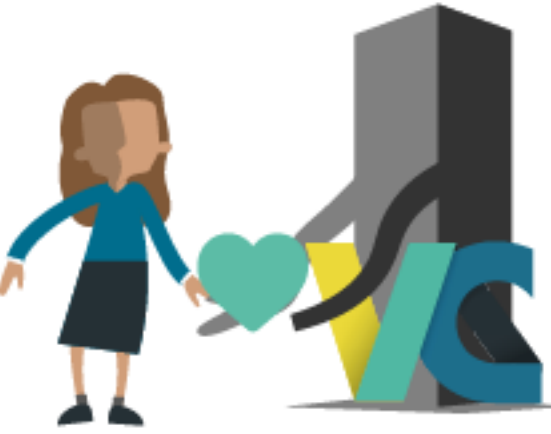
Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application

Execution of an agreement

Type of data

First and / or surname, Address details, E-mail address, Invoice address, Chamber of Commerce number, VAT number

Duration of storage

until order / agreement has been completed + legal term of 7 years

Legal Ground

Agreement



Visual Contra

Data processing >

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Invoicing

Type of data

First and / or surname, Address details, E-mail address, Invoice address, Chamber of Commerce number, VAT number

Duration of storage

until order / agreement has been completed + legal term of 7 years

Legal Ground

Agreement

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Getting in touch for a service

Type of data

First and / or last name, E-mail address,

Duration of storage

up to 6 months after the end of services or to the satisfaction of the person concerned

Legal Ground

Agreement or consent

Data processing >

Data we collect about you

Click on the yellow buttons to learn more about what type of data we collect from you.

- Purpose
- When we collect your data
- How we collect the data
- What data we collect

What data do we collect?

In the table below you can navigate through the different purposes for which we collect certain data. In the panel on the right you will find the type of data we collect for that specific purpose, the duration of the storage and the legal ground for collecting the data.

			
Offer a service	Marketing & communication	To improve our company	Core business operations
Community membership	Contact form	Research and surveys	Execution of an agreement
Sign up for meetup or event	Book a call	Webanalytics	Invoicing
Subscribing for a training or product	Sending our newsletter	Social media analytics	Getting in touch for a service
Download materials			Job application



Visual Contra

Job Application

Type of data

First and / or last name, Email address, Expertise / professional background, Date of birth, phone number, photo, CV, references, social media profiles

Duration of storage

up to 6 weeks after termination of the procedure and a maximum of one year with your permission

Legal Ground

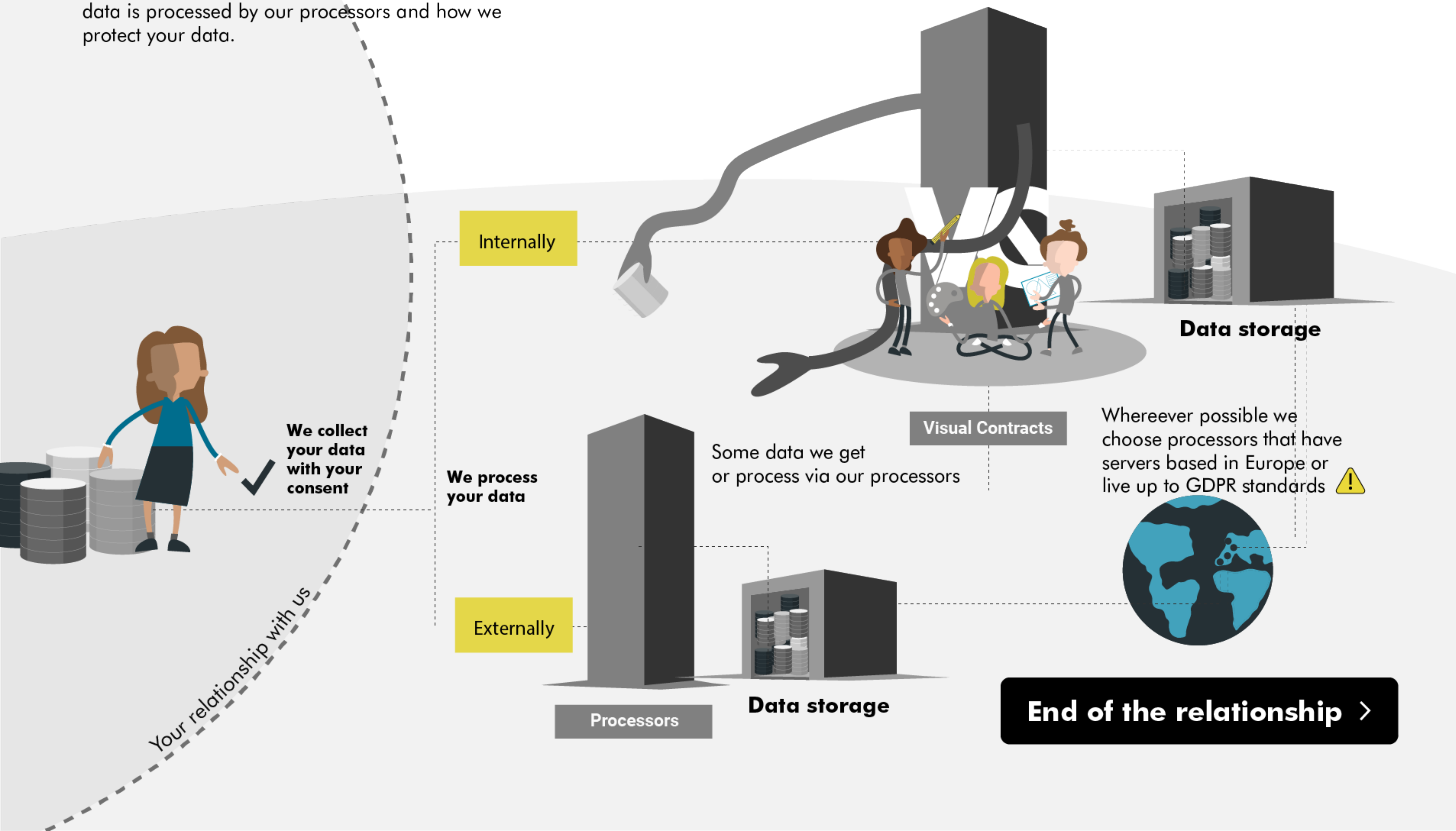
Agreement and consent

Data processing >



Data processing

When we collect your data we most often use services that process your data for us. Other times we directly get data from you. In this overview you find which data is processed by our processors and how we protect your data.



What happens with the data we collect?

Internally

Data protection

We take appropriate security measures to limit misuse of, and unauthorized access to, your personal data. For example, we ensure that only the necessary persons have access to your data, that access to your personal data is protected and that our security measures are regularly checked. We take the following security measures, among others:

- Network connection security through Secure Socket Layer (SSL)
- Logging of access to personal data
- We store the data in a separate, protected system upon receipt
- The user stays owner of their data

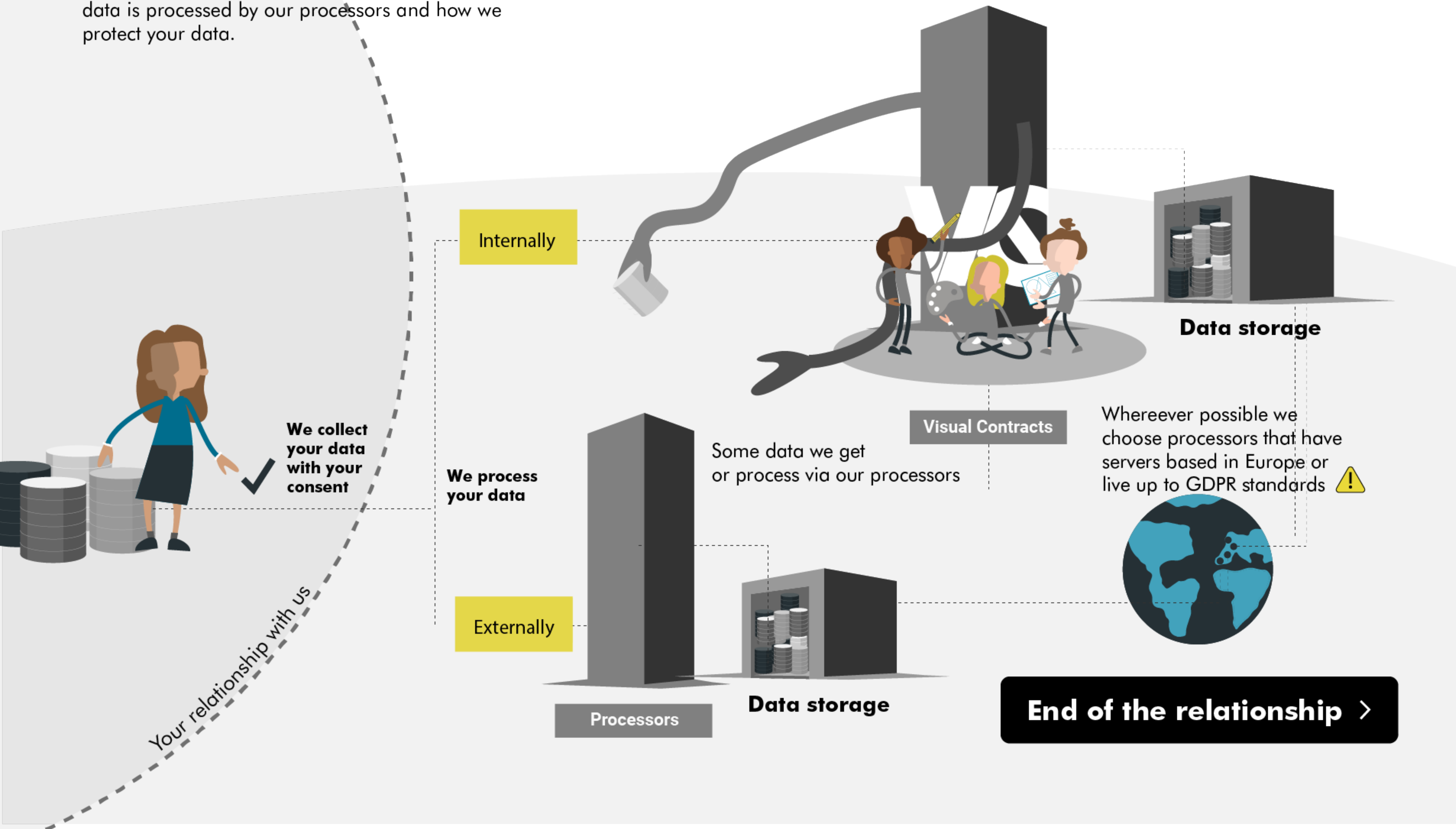
Processors/ Third parties

This privacy statement does not apply to third party websites that are linked to our website by links. We cannot guarantee that these third parties handle your personal data in a reliable or secure manner. We therefore recommend that you read the privacy statements of these websites before using these websites.

If you feel that your data is not properly secured or there are indications of abuse, please contact us at privacy@visualcontracts.eu

Data processing

When we collect your data we most often use services that process your data for us. Other times we directly get data from you. In this overview you find which data is processed by our processors and how we protect your data.



What happens with the data we collect?

Externally: processors

We enter into a processing agreement with companies that process your data on our behalf to ensure the same level of security and confidentiality of your data as we use ourselves. In order to provide our services, we can provide your personal data to parties located outside the European Economic Area (EEA). We only do this if there is an appropriate level of protection for the processing of personal data.

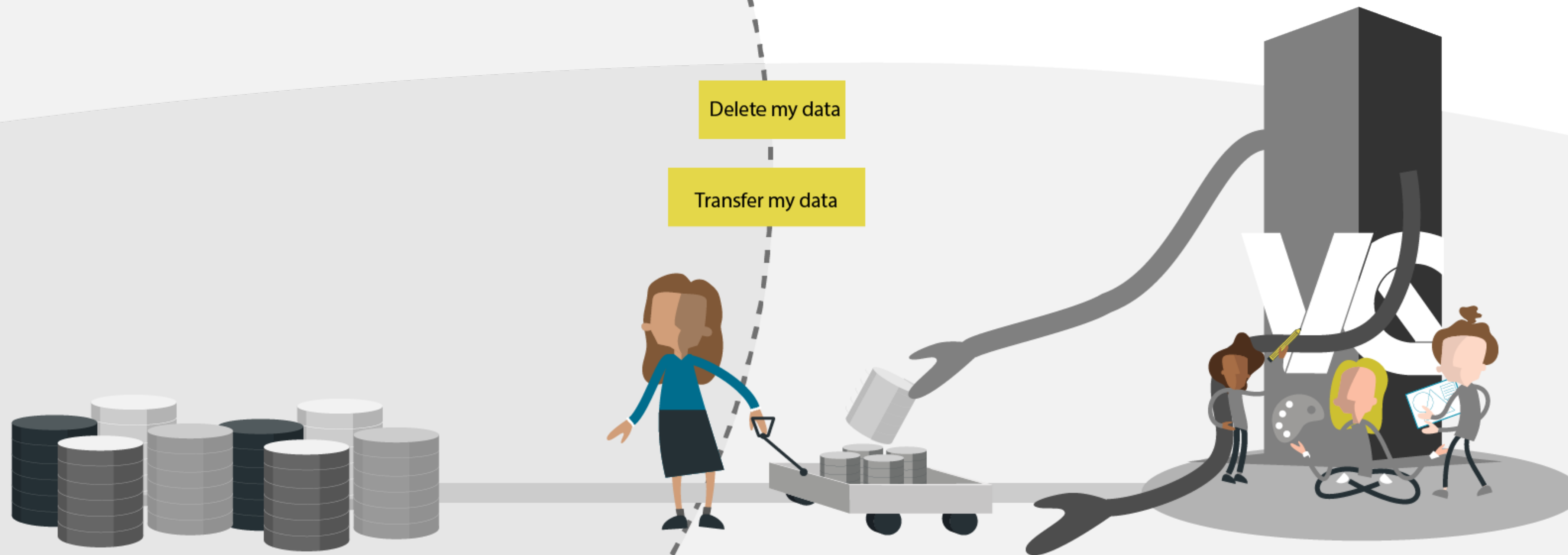
 WEBSITE	• Greenhost • Matomo • Metomic	 DIRECT COMMUNICATION	• Greenhost • Calendly • Zoom
 MARKETING	• SendinBlue • Hootsuite	 SOCIAL MEDIA	• LinkedIn • Twitter
 CONTRACT	• Signrequest	 OUR SERVICES	• Mural • Learnworlds
 CORE OPERATIONS	• Transferwise • Stripe • Mollie • Moneybird	• Tresorit • Airtable • Zoom • Transcriptions	

⚠️ We are aware of the judgment of the Court of Justice of the EU of 16 July 2020 with implications for the transfer of personal data. We are currently investigating how we can best overcome this. Privacy is very important to us and we try to do everything we can to find a suitable solution. If we have a suitable solution, we will inform you about this via this privacy statement. Do you have questions about the processing of your personal data? Please contact us using the contact details in this privacy statement.

[Start](#)[Your rights](#)[Data collection](#)[Your Data](#)[Data processing](#)[End of our relationship](#)[Contact](#)[Index](#)

End of our relationship

When we terminate our agreement you can request to delete all your data. Some data however we do need to store for 7 years, because of legal requirements, such as data required for tax purposes.

[Delete my data](#)[Transfer my data](#)

Visual Contracts

[Contact >](#)

Make a request

You can send a request based on the above rights to privacy@visualcontracts.eu. To ensure that you make the request, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy and prevent identity fraud.

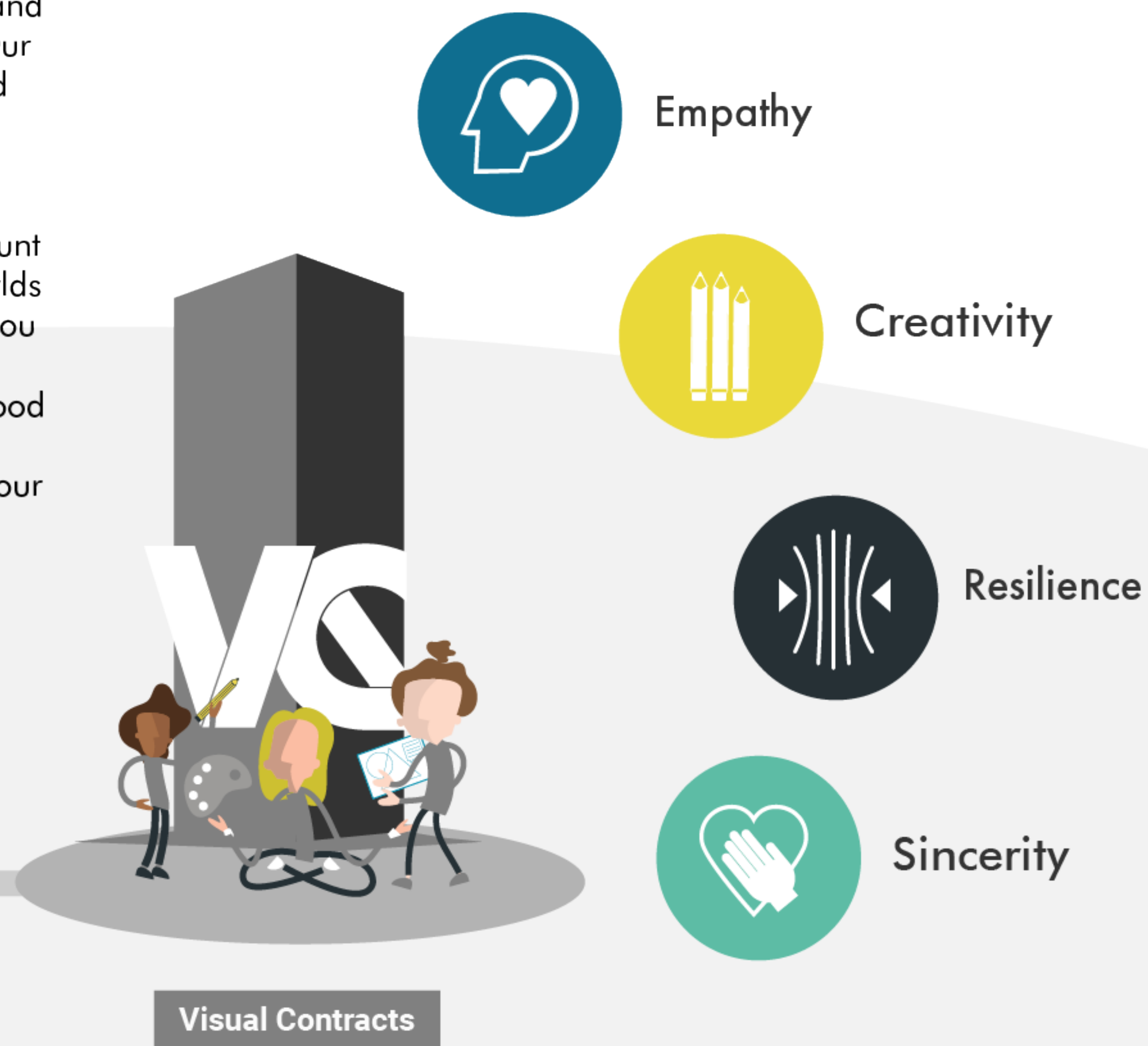
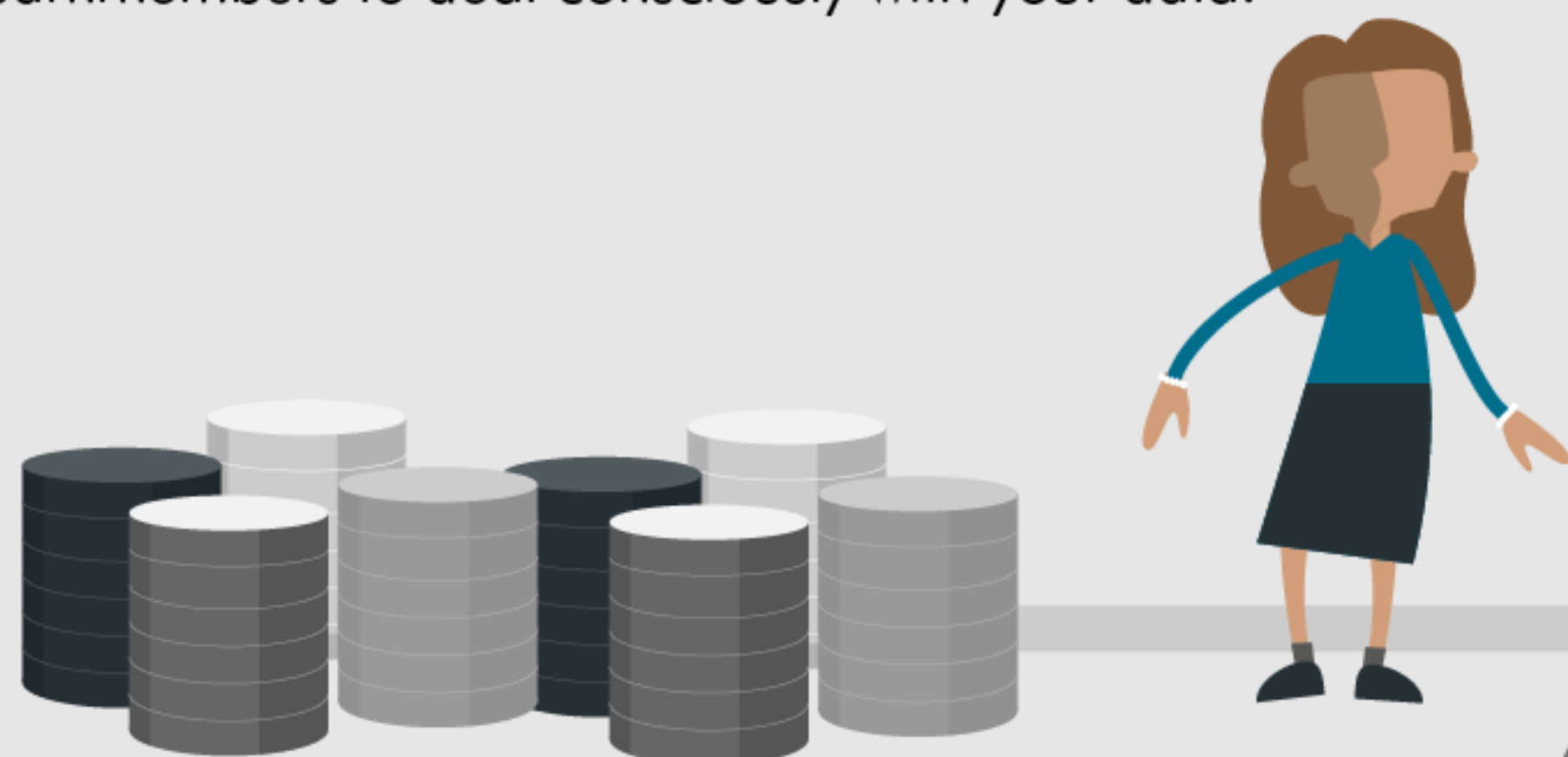
We will respond to your request as soon as possible. That is at least within four weeks.

If you no longer wish to receive information about our products and services, you can report this to us by email: privacy@visualcontracts.eu

Our vision on privacy

As legal designers privacy is one of the core principles in our company. We believe you are the owner of your data and we work on communicating as transparent as we can and improving our services and processes from a privacy by design and privacy by default principle. Our values are empathy, creativity, resilience and sincerity, which we embed into our privacy statement as well.

In every step we take in our business we make considerate choices regarding the collection of personal data. We only need the least amount of data possible in return for the best services. For the best of both worlds we continuously are optimizing and keep open for new input of what you find valuable or not to create the optimal win-win situation. Either way, there is always a certain need for personal data in order to create a good service. Hence, it is important to deal with it in a conscious and ethical way. We work with the best people dealing with those ethics and train our teammembers to deal consciously with your data.



Your relationship with us

Contact

Complaints - Dutch Data Protection Authority

Of course we are happy to help you if you have complaints about the processing of your personal data. Pursuant to privacy legislation, you have the right to file a complaint with the Dutch Data Protection Authority against our processing of your personal data. You can contact the Dutch Data Protection Authority for this.

Changes to this privacy statement

We may make changes to this privacy statement from time to time. You can always find the current version on our website: www.visualcontracts.eu

Contact

If you no longer wish to receive information about our products and services, you can notify us by e-mail: privacy@visualcontracts.eu

Visual Contracts B.V.
T.a.v. Lieke Beelen
Westerbaenstraat 248
2513 GK Den Haag
privacy@visualcontracts.eu

Chamber of Commerce: 68692110
VAT number: NL857550974B01